



City of Washington

Washington Park

283 Dunn Avenue, Washington, PA 15301

Phone: 724-228-2812 Fax: 724-228-2813

2009 PICNIC RESERVATION POLICY

1. **PARK PICNIC HOURS**9:00 a.m. TO 10:00 p.m. (April 1st through October 31st)
 2. **PAYMENT**....is accepted by cash, check, credit card, or money order. Call 724/228-2812 to pay with a VISA or MASTERCARD. **A \$100.00 Security Deposit is due within one week after you make a reservation.** There is a \$25 fee for checks returned by the bank as UNPAID.
 3. **REFUNDS**.....
 - A. **PICNICS** - No refund will be given unless the building is rented to another group for the date of your canceled picnic. **Please notify our office at least one (1) month prior to your picnic date, or the deposit will not be refunded.**
- PLEASE NOTE: NO REFUNDS WILL BE GIVEN BECAUSE OF BAD WEATHER.**
- B. **BEER PERMITS** - If you cancel your picnic, the Beer Permit is refundable. The new policy for the purchase of a Beer Permit requires renter to submit a **ONE DAY ALCOHOL USE REQUEST FORM, at least 30 days in advance.**
4. **SECURITY DEPOSIT FEE**.... A \$100.00 fee is due one week after you make a reservation. **DO NOT MOVE TABLES FOR ANY REASON. USE THE TRASH BARRELS AND DO NOT REMOVE THE BAGS. A NORMAL CLEANUP OF THE PAVILIONS BY OUR STAFF IS EXPECTED. BUT, IF AN EXTRA CLEANUP BECOMES NECESSARY, YOUR DEPOSIT MAY NOT BE REFUNDED.**
PLEASE NOTE: WATER BALLOONS AND WATER SLIDES ARE NOT PERMITTED.
Call the Park Office the first business day after your rental in 2009, if you want to carry over the deposit for the corresponding date for your picnic in 2010.
5. **IF THE PAVILION IS IN UNSATISFACTORY CONDITION WHEN YOU ARRIVE**, please check in with the Park Staff at the Pool/Tennis Office to report a problem. If no one is there, please try calling **PagerNumber 724/380-0211**, and enter a telephone number where you can be reached to explain the situation. You must report the problem on the very day of your picnic.
PLEASE DO NOT OVERLOAD THE CIRCUITS BY PLUGGING IN TOO MANY ITEMS IN ONE OUTLET.
6. **OPENING and CLOSING of PICNIC BUILDINGS**...Doors will be unlocked by the Park Staff, and the Park Staff will, also, lock the facility at the end of the day.
7. **LITTER**....Please use the litter barrels that are provided. **PLEASE LEAVE THE BAGS IN THE TRASH CANS FOR PARK STAFF TO REMOVE.**
8. **DAMAGE**.....If any damage should occur during your use of a pavilion, your group will be held responsible. **PLEASE ASK YOUR GUESTS TO OBSERVE THE PARK PICNIC POLICIES.**
9. **BEER PERMITS**.....**REQUEST FORM REQUIRED IN ADVANCE.** Must be purchased by those who are 21 years of age or older. No beer is permitted outside of the building that you have rented. The person who signs the permit will take full responsibility that participants adhere to all State and local laws regarding the consumption of alcoholic beverages. **BEER PERMITS MAY BE PURCHASED AT THE PARK OFFICE.**