



**City of Washington & East Washington Borough Comprehensive Parks and Recreation Plan
Steering Committee Meeting Summary
Thursday, August 18, 2011**

1. Welcome & Introductions

Amy Wiles, AICP, Lead Senior Planner with Mackin Engineering Company thanked everyone for coming to the kick off meeting for the Washington/East Washington Comprehensive Parks and Recreation Plan. The following people were in attendance:

- Lynn Galluze, City of Washington
- Joanne Coyle, East Washington Borough
- Tom Schneck, 8th Ward Neighborhood Watch
- Keith Dean, City of Washington Buildings/Grounds
- Richard Berkley, Washington School District
- Kenny Patterson, Washington Park School
- Byron McCrae, Washington & Jefferson College
- Rich Cleveland, EG&G Inc.
- Rod Garrison, EG&G Inc.
- Amy Wiles, AICP, Mackin

2. Project Overview

Mackin distributed a handout that summarized the scope of work for the three components to the project: the comprehensive parks and recreation plan, the master site plans (7th Ward Playground and Washington Park) and the pool feasibility study. Mackin is completing the parks and recreation plan, EG&G is completing the master site plans, and a pool consultant will be hired to complete the pool feasibility study.

The handout also contained the results from the public survey that was distributed through the school tax mailing (approximately 4,000 surveys were mailed and an additional 500 were distributed to local athletic associations). To date, 161 surveys were returned. These results will be used in conjunction with the public input gathered through meetings, stakeholder interviews, etc.

City of Washington & East Washington Borough Comprehensive Parks and Recreation Plan

The Committee discussed the following issues facing the parks:

Washington Pool

- Many kids come to the pool unaccompanied by an adult; may need to offer daycare/babysitting services at the pool
- Hours are 12-6; teams and other organizations use the pool in the morning.
- Need to look at cost/benefit of keeping the pool open longer (revenue vs. cost); lights are expensive to keep on at night

Washington Park

- Main Pavilion needs the most improvements; City has received approximately \$1 million for improvements to the park (RFP will be released soon)
- A person is interested in offering bird tours in the park

7th Ward Playground

- City will be replacing fence at Washington Park; may be an option to reuse at 7th Ward Playground to replace broken fence

8th Ward Playground

- Tree that is hollow and needs to be removed

Thayer Street Playground

- Borough plans to provide ADA accessible parking and would like bicycle paths within the park

Maintenance

- Equipment is an issue for Washington Park; need updated equipment to reduce man hours needed
- Leader Program through the Washington County Probation Office – Juvenile Service offers community service for youth through an after school program at Park School. It's a countywide program and they are often looking for projects; may be an option to assist with park maintenance.

General

- Teenagers need something to do; parks/playgrounds do not offer facilities for this age group; leads to vandalism
- Skate park – identified as a need; there are skate parks in Canonsburg and McDonald
- Park School has an amphitheatre; there used to be one in Washington Park behind the log cabin; potential to build one near Pinto Field

ACTION ITEM: Committee members should send Amy names/contact information for potential stakeholders to be interviewed (awiles@mackinengineering.com).

3. Park Inventory & Assessments

Amy explained that Mackin, along with the C Parks and Recreation Practitioner Jim Watenpool, are completing inventories and assessments of all the parks and recreation facilities in the two communities. So far, the 7th Ward Playground, 8th Ward Playground, Park and Dewey, and the Thayer Street Playground (East Washington Borough) have been completed. Washington Park is underway and will be completed within the next couple weeks. All of the facilities within each of the parks are being evaluated for condition, age groups served, ADA accessibility, and major/minor improvements needed.

4. Public Meeting

Mackin discussed the need to schedule the first public meeting, which will serve to introduce the project to the public and gather input regarding parks and recreation needs. Park School will be hosting an open house on October 5 and 6; it was suggested to combine the public meeting with the open house in an effort to reach more residents, particularly parents of school-age children.

ACTION ITEM: Amy will coordinate with Ken Patterson regarding the open house.

5. Steering Committee Meeting Schedule

The Committee agreed to meet on the 3rd Thursday of each month. **The next meeting will be on Thursday, September 15, 2011, at 5:00 pm in City Hall.**

6. Adjourn

With nothing further, the meeting was adjourned.



**City of Washington & East Washington Borough Comprehensive Parks and Recreation Plan
Steering Committee Meeting Summary
Thursday, September 15, 2011**

1. Welcome & Introductions

Amy Wiles, AICP, Lead Senior Planner with Mackin Engineering Company thanked everyone for coming to the kick off meeting for the Washington/East Washington Comprehensive Parks and Recreation Plan. The following people were in attendance:

- Lynn Galluze, City of Washington
- Joanne Coyle, East Washington Borough
- Tom Schneck, 8th Ward Neighborhood Watch
- Keith Dean, City of Washington Buildings/Grounds
- Richard Berkley, Washington School District
- Kenny Patterson, Washington Park School
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City of Washington & East Washington Borough Comprehensive Parks and Recreation Plan

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Mackin discussed the need to schedule the first public meeting, which will serve to introduce the project to the public and gather input regarding parks and recreation needs. Park School will be hosting an open house on October 5 and 6; it was suggested to combine the public meeting with the open house in an effort to reach more residents, particularly parents of school-age children.

ACTION ITEM: Amy will coordinate with Ken Patterson regarding the open house.

5. Adjourn

With nothing further, the meeting was adjourned.



**City of Washington & East Washington Borough Comprehensive Parks and Recreation Plan
Steering Committee Meeting Summary
Thursday, November 17, 2011**

1. Welcome & Introductions

Amy Wiles, AICP, Lead Senior Planner with Mackin Engineering Company thanked everyone for coming to the meeting for the Washington/East Washington Comprehensive Parks and Recreation Plan. The following people were in attendance:

- ✓ Lynn Galluze, City of Washington
- ✓ Tom Schneck, 8th Ward Neighborhood Watch
- ✓ Mark Murphy, Washington Youth Baseball
- ✓ Ned Williams, Montour Trail Council
- ✓ Rich Cleveland, EG&G Inc.
- ✓ Amy Wiles, AICP, Mackin
- ✓ Angela Hammer, Wallover Aquatics

2. Project Update

Mackin distributed a handout that summarized public meeting open houses that were held in October and a handout of the full survey results from the meetings. The Committee felt that the meetings were successful and a way to reach more people than the traditional stand-alone public meetings.

3. Pool Feasibility Study

Angela Hammer introduced herself as the project manager for the pool feasibility study portion of the project. She provided a brief summary of their scope of work and stated that in the coming month, they will be conducting a site visit and stakeholder interviews.

ACTION ITEM: Lynn will send Angela contact name/numbers for the pool.

4. Mission Statement

Mackin discussed the purpose of a mission statement for the City/Borough in regards to recreation. The following concepts were identified to be incorporated into the mission statement:

- ✓ Provide facilities and activities for persons of all ages
- ✓ Offer a variety – something for everyone
- ✓ Safe and accessible facilities – security
- ✓ Active and passive recreation, including trails
- ✓ Tiered system – community parks, neighborhood parks, tot lots
- ✓ All seasons
- ✓ Maintain what you have first

A discussion was held regarding the need to talk with the new Mayor and incoming Council to discuss their ideas regarding what the mission of the City should be regarding recreation.

ACTION ITEM: Rich Cleveland will organize a meeting with the new Mayor and Council members.

ACTION ITEM: Mackin will develop a draft mission statement and present to the Committee for review.

5. Project Goals

The Committee discussed what the overarching recreation goals for the City are. The following concepts were identified as potential goals:

- ✓ Maintenance – need to maintain what you have
- ✓ Infrastructure – road condition and drainage is a major issue for Washington Park
- ✓ Public Input – important to gather regular public input to determine what the residents want and if their needs are being met; devise a way to track this
- ✓ Marketing – need a coordinated marketing effort, plan, website, etc.
- ✓ Capacity – need to build capacity to administer recreation; concepts include a director, a recreation board, and using interns from California University.
- ✓ Administration – there is also a need for an operations and management plan for the parks and recreation that addresses items such as safety issues, signage, etc.

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- ✓ Financing – there is a need to build fundraising efforts for parks and recreation; what has the City offered in the past and why no longer? The City has a park development fund.
- ✓ Programming – need to fill in the gaps; what is missing?
- ✓ Partnerships – focus on building and maintaining collaborative partnerships with area organizations
- ✓ Conservation – include green design and conservation efforts into parks and recreation; offer recycling in the parks, etc.

ACTION ITEM: Mackin will develop draft goals and present to the Committee for review.

6. Next Steps

- ✓ Wallover Aquatics will be completing their pool assessment in December/January and present the findings at the January Committee meeting.
- ✓ EG&G will present the draft master plan for the 7th Ward Playground in January.
- ✓ The Committee needs to identify stakeholders and send contact information to Amy.

7. Next Committee Meeting

The Committee agreed to cancel the December meeting and resume the normal meeting schedule in January. **Therefore, the next meeting will be on Thursday, January 19, 2012.**

8. Adjourn

With nothing further, the meeting was adjourned.



City of Washington & East Washington Borough Comprehensive Parks and Recreation Plan
Steering Committee Meeting Summary
Thursday, January 19, 2012

1. Welcome & Introductions

Amy Wiles, AICP, Lead Senior Planner with Mackin Engineering Company thanked everyone for coming to the meeting for the Washington/East Washington Comprehensive Parks and Recreation Plan. The following people were in attendance:

- ✓ Brenda Davis, City of Washington Mayor
- ✓ Terry Faust, City of Washington
- ✓ Lynn Galluze, City of Washington
- ✓ Joanne Coyle, East Washington Borough
- ✓ Byron McCrae, Washington & Jefferson College
- ✓ Tom Schneck, 8th Ward Neighborhood Watch
- ✓ Mark Murphy, Washington Youth Baseball
- ✓ Ned Williams, Montour Trail Council
- ✓ Rich Cleveland, EG&G Inc.
- ✓ Amy Wiles, AICP, Mackin

2. 7th Ward Playground Master Site Plan

Rod Garrison, Landscape Architect with EG&G, Inc. presented a draft master site plan for the 7th Ward Playground. The draft plan is based on public input received to date (public meetings, public survey, etc.) as well as the inventory and assessment completed by Mackin and Jim Watenpool last summer. Handouts included the inventory/assessment; photos of existing conditions; and the draft plan. The following comments were offered:

- ✓ The lighting system does not work; it needs to be replaced (recommend using energy efficient lighting that has little to no spillover)
- ✓ While the basketball court/asphalt play area is roughly 10,000 square feet and could accommodate a moderately sized skatepark, it is not an appropriate

location. Such a concept would be better suited in Washington Park where there is ample parking and space for such a destination/communitywide facility.

- ✓ The basketball court has been modified to accommodate street hockey (the hoops have been removed). Basketball is offered at the 8th Ward playground and Park/Dewey.
- ✓ Recent park improvements include:
 - The City recently installed security cameras at the park
 - Eagle Scouts have removed graffiti from the play equipment and are building new picnic tables for the pavilion
- ✓ Potential to offer movies in the park in the open green space area
 - Consider partnering with other municipalities, Washington School District, and/or W&J College for equipment
- ✓ Need to prioritize the recommendations for the 7th Ward playground to potentially apply for DCNR C2P2 grants by April 4th. Priorities should include addressing liability issues, such as the barbed wire, walkways, and ADA accessibility.

ACTION ITEM: EG&G will revise the draft plan to reflect the comments.

ACTION ITEM: Committee members are to review the revised plan and send any additional comments to Amy or discuss at the February meeting.

3. Miscellaneous

A general discussion was had regarding other City parks.

- ✓ The City will work with police to keep the parks open till 8 or 9pm in the summer. Have police establish a rapport with local park users to reduce vandalism/crime.
- ✓ Tobacco Free America provided the City with signs that will be placed in the parks in the spring. Another program available is Young Lungs at Play.
- ✓ The City offered a dog swim day at the end of the season last year that was a big hit. Other potential program options could include fishing in the pool.
- ✓ The City has ordered street signs for Washington Park – they will be installed in the spring.

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Amy reminded the Committee to think about stakeholders that should be interviewed as part of the project. Stakeholders can include athletic organizations, youth/recreation organizations, community leaders, church leaders, etc. We are looking for up to 25.

ACTION ITEM: Committee members are to send Amy stakeholder names/contact information ASAP

ACTION ITEM: Mackin will invite representatives from TRIPIL to attend a committee meeting to discuss ADA accessibility in the parks.

4. Next Committee Meeting

The next meeting will be on **Thursday, February 16, 2012 at 5pm in City Hall.** Representatives from Wallover Aquatics will be in attendance to present preliminary findings and recommendations regarding Washington Pool.

5. Adjourn

With nothing further, the meeting was adjourned.



**City of Washington & East Washington Borough Comprehensive Parks and Recreation Plan
Steering Committee Meeting Summary
Thursday, February 16, 2012**

1. Welcome & Introductions

Brandi Rosselli, AICP, Manager of Planning Services with Mackin Engineering Company thanked everyone for coming to the meeting for the Washington/East Washington Comprehensive Parks and Recreation Plan. Brandi mentioned that she was filling in for Amy due to a scheduling conflict. The following people were in attendance:

- ✓ Brenda Davis, City of Washington Mayor
- ✓ Terry Faust, City of Washington
- ✓ Lynn Galluze, City of Washington
- ✓ Byron McCrae, Washington & Jefferson College
- ✓ Tom Schneck, 8th Ward Neighborhood Watch
- ✓ Kenny Patterson, Washington Park School
- ✓ Dan Petrola, Vernon Neal Center Representative
- ✓ Mark Murphy, Washington Youth Baseball
- ✓ Ned Williams, Montour Trail Council
- ✓ Rich Cleveland, EG&G Inc.
- ✓ Angela Hammer, Wallover Aquatics International
- ✓ Lisa Whitmeyer, Wallover Aquatics International
- ✓ Jim Watenpool, CPRP
- ✓ Brandi Rosselli, AICP, Mackin

2. Stakeholder Information

To date very few stakeholders have been provided to the Mackin Team. Stakeholders can be leaders of recreational organizations, community leaders, recreational users, etc. Jim mentioned that stakeholders should represent various age groups as well. It is important that we receive these names as soon as possible because they can provide valuable information in terms of the needs and accompanying recommendations. Brandi also distributed a list of general questions that stakeholders will be asked.

ACTION ITEM: Committee members should provide stakeholders and contact information to Mackin.

ACTION ITEM: If there are any additional questions for specific stakeholders, committee members should send those to Mackin.

3. Master Site Plans

A revised Master Site Plan had been sent to committee members based on comments from the previous meeting. Brandi asked if there any additional comments. None were given.

4. Pool Feasibility Study

Representatives from Wallover Aquatics were in attendance to present their initial findings regarding the pool operations, maintenance, programs and structural condition. The pool needs a large amount of upgrades in order to meet existing and new (being released on March 15th) federal regulations regarding ADA, health and safety, etc. While no cost estimates were discussed, Wallover did indicate that the minimum upgrades to bring the pool up to code could potentially cost over a million dollars.

Representatives from Wallover will attend a future meeting to specifically discuss costs and recommendations.

The following comments / questions were given by the committee:

- ✓ The committee would like to see a breakdown of upgrades that are needed in terms of upgrades that need to be done to meet code requirements and those that would be good to do for aesthetics, etc.
- ✓ Cost estimates are needed before the committee can make decisions regarding what direction they need to go in terms of the pool.

5. Next Committee Meeting

The next meeting will be on **Thursday, March 15, 2012 at 5pm in City Hall.**

Representatives from EG&G will be in attendance to present a draft Master Site Plan for Washington Park.

6. Adjourn

With nothing further, the meeting was adjourned.



City of Washington & East Washington Borough Comprehensive Parks and Recreation Plan
Steering Committee Meeting Summary
Thursday, March 15, 2012

1. Welcome & Introductions

Amy Wiles thanked everyone for coming to the meeting for the Washington/East Washington Comprehensive Parks and Recreation Plan. The following people were in attendance:

- ✓ Brenda Davis, City of Washington Mayor
- ✓ Lynn Galluze, City of Washington
- ✓ Tom Schneck, 8th Ward Neighborhood Watch
- ✓ Dan Petrola, Vernon Neal Center Representative
- ✓ Ned Williams, Montour Trail Council
- ✓ Rod Garrison, EG&G Inc.
- ✓ Brandi Rosselli, AICP, Mackin

2. Stakeholder Information

Amy asked for each committee member to provide 2 or 3 contact names for stakeholders to be interviewed for the recreation plan. This information is needed ASAP.

ACTION ITEM: Committee members should provide stakeholders and contact information to Mackin.

3. Pool Feasibility Study

Amy explained that Mackin will coordinate a special meeting with Wallover and City representatives in either April or May to review the recommendations and cost estimates. The final recommendations and estimates will be presented to the committee after.

ACTION ITEM: Amy will coordinate with Lynn to schedule the meeting and gather additional information from the City for Wallover.

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4. Washington Park Master Site Plan

Rod Garrison, of EG&G, distributed a handout that included photos of existing conditions at Washington Park and a draft plan detailing preliminary recommendations to address existing facility needs/improvements. Rod reviewed the draft plan and the following items were noted:

- ✓ How should the entrance to the park be improved? Paint markings on the roadway (lane markings or turning arrows?), signing, or should the entrance be reconfigured entirely (long-term)?
- ✓ The railroad bridge serves as a gateway into the park. It is owned by CSX and leased to Allegheny Valley Railroad (AVRR). Is it possible to contact them for permission to paint the bridge or attach a welcome to Washington Park sign?
- ✓ Rod proposed an ADA accessible trail around the stormwater basin, which could be marketed to persons with disabilities and senior citizens. Rod to find out how long the trail is.
- ✓

5. Next Committee Meeting

The next meeting will be on **Thursday, March 15, 2012 at 5pm in City Hall.**

Representatives from EG&G will be in attendance to present a draft Master Site Plan for Washington Park.

6. Adjourn

With nothing further, the meeting was adjourned.



**City of Washington & East Washington Borough Comprehensive Parks and Recreation Plan
Steering Committee Meeting Summary
Thursday, April 19, 2012**

1. Welcome & Introductions

Amy Wiles thanked everyone for coming to the meeting for the Washington/East Washington Comprehensive Parks and Recreation Plan. The following people were in attendance:

- ✓ Brenda Davis, City of Washington Mayor
- ✓ Lynn Galluze, City of Washington
- ✓ Kenny Patterson, Washington Park School
- ✓ Joanne Coyle, East Washington Borough
- ✓ Terry Faust, City of Washington
- ✓ Chriss Marshman, Park Foreman
- ✓ Rich Cleveland, EG&G
- ✓ Amy Wiles, AICP, Mackin

2. Stakeholder Information

Committee members provided stakeholder information to Amy, who will compile it and sent it back out to the Committee for review. Once approved, Jim will begin conducting interviews (over the phone).

ACTION ITEM: Committee members should review the stakeholder list for accuracy and to see if anyone should be added.

3. Pool Feasibility Study

Lynn told the Committee that the City applied to DCNR for grant funding for the pool, as a match to the LSA money already received.

Amy stated that she is coordinating with the City and Wallover to schedule a meeting to present the pool recommendations and cost estimates to City Council. Amy will present a summary of the findings to the Committee once that meeting occurs.

ACTION ITEM: Amy will schedule the meeting between the City and Wallover.

4. Washington Park Master Site Plan

Rich distributed preliminary general cost estimates for the improvements that were included on the draft Washington Park Master Site Plan. The Committee discussed the draft plan and offered the following facilities to be considered for inclusion into the plan:

- ✓ Skate Park – City is looking at adding a skate park at the tennis courts (i.e. replacing one or two). Need to talk to the VCN – rumor has it they want to expand to the tennis courts.
- ✓ Sand volleyball court – potential area may be the grove area, as it could serve the pavilions nearby. Consider constructing two courts – one for rental use and one to be open to the public. Can also use a court for sand soccer.
- ✓ Amphitheatre – listed on the draft master site plan, detail what it would include
- ✓ Dog park – need to ensure there is adequate parking and ADA access nearby
- ✓ Temporary ice rink – possible to flood existing fields or courts during the winter. Split time between ice hockey and public ice skating.
- ✓ Disc golf course – potential to put one in the open area.
- ✓ Cornhole – consider adding concrete cornhole rather than horse shoe pits. Add near pavilions.
- ✓ Exercise stations – consider adding to the trail. Trail surface should be crushed limestone for easier maintenance. Drainage needs to be addressed properly.
- ✓ Ball field – would like to have a ball field that is available to the public for use. Could be rented out with pavilions.
- ✓ Zipline – potential to put one in the open area.
- ✓ Maiden Street Entrance – need to repaint lane markings (partner with school for safety purposes). Improve signing. Petition PennDOT to move traffic signal to line up with the intersection better.

Rich stated that EG&G will include these into the conceptual plan and prepare a draft for review.

ACTION ITEM: EG&G will revise the master site plan.

5. Mission Statement and Goals

Amy distributed a handout that included the draft concepts for the Mission Statement (for the City regarding parks and recreation) and the overall recreation goals. The committee offered the following comments:

- ✓ 7th Ward is in need of a neighborhood park/tot lot.
- ✓ Highland Ridge Elm Street is looking to add parklets – talk to them.
- ✓ The City currently does reach out to local businesses/residents for fundraising, but there is an opportunity to increase these efforts, including memorial funds.
- ✓ Currently, the City is a “host” – they provide the facilities and rely on organizations to offer programming. With the current state of the budget, this is what the City intends to continue doing.
- ✓ Need to focus on increasing marketing efforts – particularly on the City’s website.
- ✓ City is applying to DEP for a recycling grant now.

ACTION ITEM: Amy will develop a draft mission statement and goals and distribute to the Committee for review and comment.

6. Next Committee Meeting

The next meeting will be on **Thursday, May 17, 2012 at 5pm in City Hall.**

7. Adjourn

With nothing further, the meeting was adjourned.



City of Washington & East Washington Borough Comprehensive Parks and Recreation Plan
Steering Committee Meeting Summary
Thursday, May 17, 2012

1. Welcome & Introductions

Amy Wiles thanked everyone for coming to the meeting for the Washington/East Washington Comprehensive Parks and Recreation Plan. The following people were in attendance:

- ✓ Terry Faust, City of Washington
- ✓ Mark Murphy, Washington Youth Baseball
- ✓ Rich Cleveland, EG&G
- ✓ Amy Wiles, AICP, Mackin
- ✓ Jim Watenpool, CPRP

2. Stakeholder Information

Amy and Jim reviewed the stakeholder list with the committee and gathered contact information for all of the remaining names. Jim will continue interviewing each of the stakeholders.

3. Pool Feasibility Study Update

Wallover presented their draft recommendations and three concepts for pool renovations to City Council on May 7th. Mackin is also coordinating with Wallover and EG&G to ensure that both the master site plan and the pool study are consistent in their recommendations regarding the pool entrance and parking lot configuration. Terry noted that the pool admissions building will need to be renovated regardless of the concept chosen in order to accommodate concessions for the pool and the tennis facility.

4. Washington Park Master Site Plan Update

Rich stated that he has conducted several stakeholder interviews regarding needs for Washington Park. He will send this information to Amy. They are also researching costs for elevators and determining the ADA parking needs. The City is currently working on providing wi-fi hot spots in the park near the pool and the Pony field.

ACTION ITEM: EG&G will present the draft master site plan at the June meeting.

5. Programming

Amy and Jim led a discussion with the committee regarding programming needs and opportunities. The committee offered the following comments:

- ✓ Jim will interview representatives from TRIPIL to discuss ADA program needs
- ✓ The city is interested in being a host for programs, not the operator.
Opportunities at Washington Park could include:
 - Trails – if improved, could host 5K/10K races or even a triathlon (using the pool)
 - Sand volleyball (proposed) – rental facility, partner with existing leagues
 - Seasonal ice rink (proposed) – rental facility
 - Basketball courts (proposed) – rental facility, could potentially partner with the Brownson House to host outdoor summer leagues
 - Tennis courts – if improved, could host tournaments
 - Main Pavilion – could host programs during the week
 - Pony Fields – could host instructional leagues/camps

ACTION ITEM: Mackin will develop recommendations that identify potential programs and possible organizations that the City could partner with to host the programs .

6. Next Committee Meeting

The next meeting will be on **Thursday, June 21, 2012 at 5pm in City Hall.**

7. Adjourn

With nothing further, the meeting was adjourned.



City of Washington & East Washington Borough Comprehensive Parks and Recreation Plan
Steering Committee Meeting Summary
Thursday, August 16, 2012

1. Welcome & Introductions

Brandi Rosselli thanked everyone for coming to the meeting for the Washington/East Washington Comprehensive Parks and Recreation Plan. The following people were in attendance:

- ✓ Terry Faust, City of Washington
- ✓ Tom Schneck, West End Neighborhood Watch
- ✓ Chriss Marshman, City of Washington Park Foreman
- ✓ Kenny Patterson, Washington Park School
- ✓ Byron McCrae, Washington and Jefferson
- ✓ Lynn Galluze, City of Washington
- ✓ Brenda Davis, Mayor, City of Washington
- ✓ Rich Cleveland, EG&G
- ✓ Rod Garrison, EG&G
- ✓ Brandi Rosselli, AICP, Mackin
- ✓ Jim Watenpool, CPRP

2. 7th Ward Master Site Plan

Rod reviewed updates to the master site plan, which includes adding three deciduous shade trees along the Donnan Avenue side of the street hockey court.

The committee was then asked to rank each of the five proposed facility/improvements in terms of high (one to three years), medium (four to seven years) or low (eight + years) priority.

3. Washington Park Master Site Plan

Rod reviewed each of the recommendations in the updated master site plan. The following suggestions were given by the committee:

City of Washington & East Washington Borough Comprehensive Parks and Recreation Plan

- ✓ Move the entrance to the dog park to the west side of the enclosure to avoid conflicts with users of the pavilion. Moving the entrance also eliminates the need for additional parking to serve the park.
- ✓ Consider alternate uses for the two tennis courts (i.e. basketball, temporary ice rink, sand volleyball, skate park, etc.) on the western side. The manager of the courts feels that he only needs six of the courts to be active.
- ✓ Consider covering two of the six remaining tennis courts for year round use (include costs).
- ✓ Consider moving the challenge course to the southern end of the park below the ball fields.
- ✓ Research the possibility of offering automatic batting cages (the park used to do this).
- ✓ Obtain costs for real ice for the temporary ice rink. The cost of the synthetic rinks could not be covered by user fees (since you cannot rent these to hockey leagues and would be for casual use only).

The committee was then asked to rank each of the proposed facility/improvements in terms of high (1 to 3 years), medium (4 to 7 years) or low (8 + years) priority.

ACTION ITEM: EG&G will make the suggested changes to the Master Site Plan.

4. Plan Recommendations

Brandi distributed the draft goals and actions for the general plan for the committee to review. These will be discussed in more detail and ranked at the September meeting.

ACTION ITEM: Committee members should send Brandi any updates or changes to the goals and actions by August 31st.

5. Final Public Meeting

Kenny reported that the draft plan could be presented at the elementary open house at the Washington Park School on October 4, 2012 from 5-7 PM. He also said that we could bring in baskets to raffle (similar to what was done last year).

Kenny also reported that Washington and Jefferson students would be cleaning up areas of the park around the school on September 15, 2012 from 10:30 AM to 1:00 PM. If anyone is interested in volunteering, contact Kenny.

ACTION ITEM: Mackin will draft publicity material for the meeting.

6. Next Committee Meeting

The next meeting will be on **Thursday, September 20, 2012 at 5pm in City Hall.**