CITY OF WASHINGTON
REGULAR COUNCIL MEETING

WASHINGTON CITY COUNCIL
March 10, 2016 @ 7:00 P.M.

Scott J. Putnam, Mayor

City Council
Tracy Graham, Councilwoman
Joe Manning, Councilman
Ken Westcott, Councilman
Monda Williams, Councilwoman

ROLL CALL:

Councilwoman Monda Williams	- Present
Councilwoman Tracie Graham	- Present
Councilman Ken Westcott	- Present
Councilman Joe Manning	- Present
Mayor Scott Putnam	- Present

SOLICITOR:
Jack Cambest, Esquire

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE TO THE FLAG

A motion was made by Councilman Westcott, seconded by Councilman Manning, and unanimously carried to approve the minutes of the February 4, 2016, regular meeting of Washington City Council.

PUBLIC PARTICIPATION: Individuals or group representatives who have signed in prior to the meeting, will have 5 minutes of microphone time to address Council during the public participation portion of the meeting. We prefer if there is a group, a representative be chosen to speak. Audience comments will not be permitted following the public participation portion of the meeting; therefore, we ask that you please review the agenda for any item(s) you may wish to discuss. We have, in the past, had individuals direct comments to Mayor and Council that were not correct or could not be documented. For that reason, we ask that your information be to the point and factual. Although we may not be able to answer your question at this meeting, we will refer your request or recommendation to the proper department for any necessary action.

PUBLIC COMMENT:

1. Courtney Korpus from Domestic Violence spoke about an upcoming rally on October 1, 2016. For more information, please visit www.peacefromdv.org/peacefromdvwalk or call (724) 223-5477.
2. Charles Kurowski, Esq., spoke about the uninhabitable conditions at 29 Laurel Avenue. Attorney Kurowski would like to meet with the Mayor and Council for further discussion.

CLOSED TO PUBLIC PARTICIPATION

A motion was made by Councilman Manning, seconded by Councilman Westcott, and unanimously carried to approve the following payments and transfers:

(a) Payment to Skelly & Loy in the amount of $6,263.41 for engineering services from May 24, 2015 – August 15, 2015. **CHARGE:** 66.00/446-310 (Catfish Creek).

(b) Payment to Skelly & Loy in the amount of $8,638.75 for engineering services from May 10, 2015 – November 7, 2015. **CHARGE:** 66.00/446-310 (Catfish Creek).

(c) Payment to Edmunds & Associates, Inc., in the amount of $10,500.00 for permits and code enforcement module. **CHARGE:** 96.00/407-000 (Marcellus Shale Impact).

(d) Approve payment to Edmunds & Associates, Inc., in the amount of $10,500.00 for a human resources module. **CHARGE:** 80.00/407-740 (EIP Financial Upgrade).

(e) Approve payment to North Central Highway Safety in the amount of $8,116.58 for Reimbursement No. 3 (2016). **CHARGE:** 90.00/489-000 (NCHS Grant Account).

(f) Approve payment to North Central Highway Safety in the amount of $5,760.38 for Reimbursement No. 1 (2016). **CHARGE:** 90.00/489-000 (NCHS Grant Account).

(g) Approve payment to North Central Highway Safety in the amount of $10,725.19 for Reimbursement No. 2 (2016). **CHARGE:** 90.00/489-000 (NCHS Grant Account).

(h) Approve payment to Advent Communications Systems in the amount of $3,200.04 for the annual phone maintenance. **CHARGE:** 01.23/407-320.

(i) Approve payment to Precision Laser & Instrument, Inc., in the amount of $1,771.30 for a level and tripod. **CHARGE:** 96.00/438-000 (Marcellus Shale).

(j) Approve payment to Tarp America in the amount of $8,075.00 for asphalt tarps (Invoice Nos: 10054, 10088, 10138, 10185, and 10207). **CHARGE:** 96.00/438-000 (Marcellus Shale).

(k) Approve payment for Corson Custom Graphics in the amount of $2,330.00 for street signs. **CHARGE:** 77.00/433-700 (Capital Improvement).

(l) Gretchen Wagner (of 675 Maryland Avenue) in the amount of $225.00 for a dye test refund that was previously done in August 2015. **CHARGE:** 01.00/361-652.

(m) Widmer Engineering in the amount of $180.00 for a salt shed. **CHARGE:** 01.43/430-313.

(n) Widmer Engineering in the amount of $1,530.00 for January 2016 items. **CHARGE:** 01.43/430-313.

(o) Widmer Engineering in the amount of $540.00 for the Burton Avenue Phase One project. **CHARGE:** 01.43/430-313.

(p) Widmer Engineering in the amount of $360.00 for tennis courts in the Park. This needs approval only, since the Redevelopment Authority will pay.

(q) Southwestern Pennsylvania Corporation in the amount of $31,636.00 for the Local Match Sinc-Up Grant. **CHARGE:** 85.00/433-000.

(r) MOU to approve the first payment to First Security Finance in the amount of $13,158.16 for the Guaranteed Energy Saving Program. **CHARGE:** 77.00/409-700.

(s) Chris Connors in the amount of $475.00 for a pavilion rental refund. **CHARGE:** 01.00/367-673.

(t) Bankcard Services in the amount of $633.98 for two purchases at Sears for equipment for the kitchen at the Transit center. **CHARGE:** 27.00/447-743 (Purchase of Buses and Equipment Fund). This purchase is reimbursable from the furniture and equipment grant (PA 90-X807).

(u) CPS Statement.com, Inc., in the amount of $2,857.55 for the printing, processing, and postage for City taxes. **CHARGE:** $1,037.80 to 01.24/403-210 and **CHARGE:** $1,819.75 to 01.24/403-325.

(v) CPS Statement.com, Inc., in the amount of $4,753.35 for the printing, processing, and postage for Solid Waste. **CHARGE:** $2,074.27 to 20.00/427-325; and **CHARGE:** $2,679.08 to 20.00/427-240.

(w) An advancement to City Fire Fighter Daniel Grossman in the amount of $2,098.00 for expenses while attending the Fire Training Academy in Harrisburg from March 14, 2016 to May 4, 2016. **CHARGE:** 01.33/411-266 (Training and Schooling).

(x) Traffic Control Equipment & Supplies Co., Inc., in the amount of $364.00 for repairs to traffic light at Chestnut and McCarrell. **CHARGE:** 03.00/433-378 (Liquid Fuels Fund).

(y) Traffic Control Equipment & Supplies Co., Inc., in the amount of $578.00 for repairs to traffic light at Chestnut and McCarrell. **CHARGE:** 03.00/433-378 (Liquid Fuels Fund).

(z) Traffic Control Equipment & Supplies Co., Inc., in the amount of $907.87 for repairs to traffic light at Jefferson and McAdam. **CHARGE:** 03.00/433-378.

(aa) Approve the transfer of funds in the amount of $1,565.85 from 85.00/100-000 (LSA Funds) to 66.00/100-000 (Catfish Creek Project Funds).

(bb) Approve the transfer of funds in the amount of $2,159.68 from 85.00/100-000 (LSA Funds) to 66.00/100-000 (Catfish Creek Project Funds).

(cc) Agency Assist (of 3439 Babcock Boulevard; Suite 300; Pittsburgh, PA 15237) in the amount of $150.00 for a refund of three (3) Occupancy Permits that were not received (the check was cashed in 2015 but the permits were not needed because the properties are not going to be occupied, since they are being demolished). **CHARGE:** 01.00/322-291 (Miscellaneous Permits).

A motion was made by Councilman Manning and seconded by Councilman Westcott to appoint Richard J. Scott and Engle-Hambright and Davies (EHD) as the Broker of Record for the City of Washington's Workers' Compensation coverage for the renewal period of April 30, 2016, to April 30, 2017.

ROLL CALL:

Councilwoman Monda Williams	- Yes
Councilwoman Tracie Graham	- Yes
Councilman Ken Westcott	- Yes
Councilman Joe Manning	- Yes
Mayor Scott Putnam	- No

A motion was made by Councilman Westcott, and seconded by Councilwoman Williams, and unanimously carried, to approve the purchase and payment to Petco in the amount of $529.07 for a one-year (1) supply of dog food for K-9 Officer Golum. **CHARGE:** 55.00/410-240. (Police Capital Purchase Fund – Operating Expenses).

A motion was made by Councilman Manning, and seconded by Mayor Putnam, and unanimously carried, to approve the purchase and payment for two (2) marked police units. **CHARGE:** 77.00/410-700 (Capital Improvement). Make checks payable to:

(a) Tri-Star Motors; 930 Route #22 West; Box 307; Blairsville, PA 15717; in the amount of $46,712.00 (two (2), 2015 Ford Interceptors).

(b) Team Force; 148 Platt Drive; Johnstown, PA 15904; in the amount of $14,787.48 (for the installation of equipment).

(c) Layton Graphic and Sign; 129 Carwyn Drive; Johnstown, PA 15904; in the amount of $1,200.00 (for graphics).

(d) Crystal Sound System, Inc.; 505 Valley Brook Road; McMurray, PA 15317; in the amount of $1,068.00 (for two mobile radios).

(e) **Total:** $63,767.48.

A motion was made by Mayor Putnam, and seconded by Councilman Manning, and unanimously carried, to approve the purchase and payment to Taser International for seven (7) new tasers and accessories in the amount of $7,896.07. **CHARGE:** 77.00/410-700 (Capital Improvement).

A motion was made by Mayor Putnam, and seconded by Councilman Westcott, and unanimously carried to approve the purchase and payment for five (5) molded back seats in the amount of $2,583.00. **CHARGE:** 77.00/410-700 (Capital Improvement). Make checks payable to Team Force (in the amount of $2,083.00) and Stainbrook Auto Body (in the amount of $500.00).

A motion was made by Councilman Manning, and seconded by Councilwoman Graham, and unanimously carried, to accept the proposal of Sunrise Energy LLC and authorize the purchase and installation of camera equipment related to the Transit Center security system at an estimated cost of $5,972.00 (this cost would be payable from the Transit Center Furniture and Equipment Grant).

A motion was made by Councilman Manning, and seconded by Councilwoman Graham, and unanimously carried, to approve payment to Allegheny City Electric, Inc., in the amount of $7,970.00. The payment is the sum of two Change Orders previously approved by City Council:

(1) EC-03 for additional strobe light ($5,300.00); and (2) EC-04 for ADA automatic door ($2,170.00), including $500.00 for final retainage. This payment would close out the Allegheny City Electric contract. **CHARGE:** 27.00/447-743 (Purchase of Buses and Equipment Grant Fund).

A motion was made by Councilman Manning, and seconded by Councilwoman Graham, and unanimously carried, to authorize the purchase of a storage console for the Washington Intermodal Transit Facility at a cost of $349.00 and approve payment to the Washington County Transit Authority in the amount of $349.00 as reimbursement for this purchase (funds for payment to be drawn from Furniture and Equipment Grant PA-90-X807-00). **CHARGE:** 27.00/447-743 (Purchase of Buses and Equipment Grant Fund).

A motion was made by Councilman Manning, and seconded by Councilwoman Williams, and unanimously carried, to approve payment to Dodaro, Matta & Cambest, P.C. in the amount of $4,413.25 for professional services. **CHARGE:** 01.13/404-310 (Solicitor/Professional Services).

A motion was made by Councilman Westcott, and seconded by Councilwoman Graham, and unanimously carried, to authorize the Solicitor to do a title search on the top four (4) properties on the demolition list.

A motion was made by Councilwoman Graham, and seconded by Councilman Manning, and unanimously carried, to approve payment to El Grande in the amount of $52,778.07 for Payment #1 for the Dunn Avenue Sidewalks project. **CHARGE:** 96.00/454-000 (Marcellus Shale Impact).

A motion was made by Mayor Putnam, and seconded by Councilman Manning, and unanimously carried Approve the amendment to the Cooperation Agreement between the City of Washington and the Redevelopment Authority of the County of Washington in regards to the Redevelopment Assistance Capital Program (RACP) for the Washington Park Improvements Project agreement of November 23, 2010.

A motion was made by Councilman Manning, and seconded by Councilwoman Graham, and unanimously carried Approve payment to PNC Bank, in the amount of $971,796.20 for Act 205 Pension Collections thru 2/29/16. **CHARGE:** 79.00/483-000 (Act 205 Distressed Pension Fund).

A motion was made by Councilman Manning, and seconded by Councilwoman Williams, and unanimously carried Authorize the public sale/auction of the following surplus City property through the Public Surplus auction website:

(a) A lot of approximately 100 used parking meter devices from the City Parking Office at a reserve bid price of $100.00.
(b) A used Hamilton Gold Line Auto Casher pay station from the City Parking Office at a reserve bid price of $99.00.
(c) A 1994 Chevy Capris with Reserve at bid price of $1,500.00.

A motion was made by Councilman Westcott, and seconded by Councilman Manning, and unanimously carried Hire Lynn Yusim to the position of Collections Clerk in the Treasurer's Office effective March 14, 2016, at the hourly rate of $9.80/hr (per PSSU contract) and amend the salary ordinance accordingly.

A motion was made by Councilwoman Graham, and seconded by Councilman Manning, and unanimously carried, to approve a contribution to Washington Area Fireworks Committee in the amount of $3,500.00 for the 2016 Washington Fireworks display. **CHARGE:** 01.55/459-541 (Civic & Military Celebrations).

A motion was made to approve the **First Reading** of Bill No. 4 of 2016, Ordinance No. 1520. **No vote is required.**

BILL NO. 4 OF 2016
ORDINANCE NO. 1520

AN ORDINANCE AMENDING ORDINANCE NO. 1356, CHAPTER 15 MOTOR VEHICLES AND TRAFFIC, PART 2 TRAFFIC REGULATIONS, SECTION 214 STOP INTERSECTIONS ESTABLISHED

Place a stop sign on Burton Avenue at the intersection of Burton/Highland Avenues.

Councilman Westcott observed a near accident at the corner of Burton and Highland Avenues and noticed that there is no stop sign at the intersection of Burton and Highland Avenues.

A motion was made by Councilman Westcott, and seconded by Councilman Manning, and unanimously carried, to take action to approve the **Final Reading** of Ordinance No. 1876, Bill No. 1 of 2016:

ORDINANCE NO. 1876 – BILL NO. 1 OF 2016

AN ORDINANCE OF THE COUNCIL OF THE CITY OF WASHINGTON, WASHINGTON COUNTY, PENNSYLVANIA, AMENDING ORDINANCE NO. 1464, CHAPTER 27, PART 9, SECTION 903 - PLANNING COMMISSION TO AMEND THE BOARD COMPOSITION FROM SEVEN (7) MEMBERS TO FIVE (5) MEMBERS.

Mayor Putnam stated that the Planning Commission downsized due to not enough volunteers for a quorum during the meetings.

A motion was made by Councilman Manning, and seconded by Councilman Westcott, and unanimously carried, to take action to approve the **Final Reading** of Ordinance No. 1877, Billing No. 2 of 2016.

ORDINANCE NO. 1877 – BILL NO. 2 OF 2016

AN ORDINANCE OF THE COUNCIL OF THE CITY OF WASHINGTON, WASHINGTON COUNTY, PENNSYLVANIA, AMENDING ORDINANCE NO. 1464, CHAPTER 27, PART 8, SECTION 801(6) - ZONING BOARD TO AMEND THE BOARD COMPOSITION FROM FIVE (5) MEMBERS TO THREE (3) MEMBERS.

A motion was made by Councilman Manning, and seconded by Mayor Putnam, and unanimously carried, to take action to approve the **Final Reading** of Ordinance No. 1878, Billing No. 3 of 2016.

ORDINANCE NO. 1878 – BILL NO. 3 OF 2016

AN ORDINANCE OF THE COUNCIL OF THE CITY OF WASHINGTON, WASHINGTON COUNTY, PENNSYLVANIA, AMENDING ORDINANCE NO. 329 - TO AMEND THE POLICE PENSION ORDINANCE.

ELECTED OFFICIALS:

Councilwoman Monda Williams – I was not informed about the condemned property at 29 Laurel Avenue or the legal action against the Code Enforcement Officer and am requesting an Executive Session to discuss this matter further.

A motion was made by Councilwoman Williams, and seconded by Mayor Putnam to discuss this issue in an Executive Session.

No action was taken in the Executive Session and a motion was made by Councilman Manning and seconded by Councilman Westcott to come out of the Executive Session.

Councilwoman Tracie Graham – I agree with Councilwoman Williams that there should be more communication between the Council Members.

Councilman Ken Westcott – Nothing to report at this time.

Councilman Joe Manning – Nothing to report at this time.

Mayor Scott Putnam – The DARE Police Car will be added to the City's Surplus/Public Auction (1994 Chevy Capris with a Reserve of $1,500.00). A motion was made by Councilman Manning and seconded by Councilman Westcott to add the car to the City's Auction.

The City Hall will be closed on Friday, March 25, 2016, in observance of the Good Friday holiday. Regular office hours will resume on Monday, March 28, 2016, at 8:30 a.m.

The next regular meeting of the Washington City Council will be held on Thursday, April 7, 2016, at 7:00 p.m. in Council Chambers. The Agenda Meeting will be held on Monday, April 4, 2016, at 6:00 p.m.

A motion was made by Councilman Manning and seconded by Mayor Scott Putnam and unanimously carried to adjourn the meeting.

Scott J. Putnam, Mayor

Cynthia B. Griffin, City Clerk